

Transfer credit process

Get your post-secondary credits evaluated for admission or transfer to UFV

UFV needs to receive official post-secondary transcripts from all the colleges or universities you have attended, in order to admit you to the program of your choice.

Assessing transfer credit can take as long as eight weeks or more. Once your transfer evaluation is complete, UFV Admissions will contact you with the results at your UFV e-mail address. Your results will be available for review on your myUFV account.

To start your transfer credit evaluation, complete the following steps:

1. Ask your school to send an official post-secondary transcript detailing the courses you have taken **directly to UFV in a sealed university envelope**. Transcripts must bear the official institution seal or authorizing signature. Your school can mail the transcript to the address below:

UFV International

C/O University of the Fraser Valley
33844 King Road
Abbotsford, BC, V2S 7M8
CANADA

UFV requires a certified translation for documents in a language other than English (exceptions may be made for documents in French). Documents submitted become the property of UFV.

Irreplaceable documents can be returned to you if you request it when you submit them.

2. If your post-secondary documents come from outside Canada, pay the non-refundable \$250 transfer credit evaluation fee. [Find out how to pay.](#)

In some cases, UFV may also ask you to submit course outlines or syllabi (detailed course descriptions), translated into English. [Learn more about course outlines for transfer.](#)

Using your transfer credits towards a UFV certificate, diploma or degree

Transfer credit is awarded at the university level and not at the program level. This means that you may not be able to use all your transfer credits towards a particular program. How much of your transfer credit can be applied to your program depends upon the type of courses you transferred, and the amount of transfer credit that is permitted in your program.

There are three ways transfer credits are assigned at UFV:

1. **Credit for a specific UFV course:** i.e. BUS 120.
2. **Unassigned discipline credit:** i.e. BUS 1XX. UFV recognizes the course for credit in a particular discipline, but does not have a specific course equivalent.
3. **General unassigned credit:** i.e. GE 1XX. The course may be useful as an elective course in some programs.

Transferring your credits to UFV can save you money and time: courses that transfer can count toward earning a certificate, diploma or degree at UFV.

Discuss how your transfer credits apply to your program with a UFV International advisor before registering for classes. Book an appointment to talk to an advisor in person, by phone or Skype.

Contact us with your transfer credit questions:

International students: contact UFV International at 604.854.4544, or toll-free at 1.888.504.7441, ext.4544, or by email at international@ufv.ca