

Internationalization Fund

Internationalization at UFV has many benefits. We are able to diversify our learning environments, promote international mobility, and strive to graduate global citizens. Because of the differential fees associated with international student tuition rates, the institution is able to support many initiatives that would otherwise be impossible. One such example is the Internationalization Fund.

Grants from this fund are sponsored by UFV International to provide faculty, staff, and administrators with resources to engage in targeted activities. These initiatives are aimed at integrating international and intercultural perspectives and content into teaching, learning, research, service to students and partners and campus life at UFV.

Interested individuals are expected to consult with colleagues in their own department and get supervisory approval (Dean/VP and Department Head/Supervisor) before moving ahead with a proposal. Preference is given to projects, activities, or initiatives that result in participants making a direct contribution to internationalization efforts at UFV. [Note: There is also an International Visitor Fund with grants available to assist in covering the costs of bringing scholars, researchers, staff, or administrators to UFV from institutions outside of Canada for collaborative purposes. Please contact UFV International for more information.]

UFV Internationalization Goals

In 2016, a campus-wide ad hoc committee on internationalization worked with UFV International to develop internationalization goals that are especially relevant for UFV at this time. Applications that reflect aspects of the following will be given priority.

1. Increase access to and participation in international mobility experiences.
2. Expand the cultural diversity of the UFV community.
3. Design and deliver programs for a rapidly evolving global context.
4. Provide services and an environment that foster a sense of belonging.
5. Support the development of strategic partnerships.

To view details on UFV Internationalization Goals, please go to: www.ufv.ca/irp/ufv-planning/

Categories

(1) International Education Conferences: Internationalization Grant proposals may be submitted for attendance and participation in specific international education conferences. Eligible conferences are available provincially, nationally, and internationally and are listed below. Depending on the event, such grants may need to be supplemented by professional development applications or other sources. Please feel free to contact UFV International for guidance on which conference may be most suitable for you and/or your department. (Eligible expenses include conference registration fees, transportation, and accommodations to a maximum of \$3,000 per application).

- British Columbia Council for International Education [BCCIE](#) Summer Conference (June)
- Canadian Bureau for International Education [CBIE](#) Annual Conference (November)

- European Association for International Education [EAIE](#) Conference and Exhibition (September)
- Asia Pacific Association for International Education [APAIE](#) Conference and Exhibition (Feb-March)
- [NAFSA](#) (originally “National Association for Study Abroad” – USA) Annual conference and Expo (May-June)
- QS World University Rankings – QS APPLE Conference (Asia Pacific) late November
https://en.wikipedia.org/wiki/QS_World_University_Rankings

(2) Projects & Partnerships: Internationalization Grant proposals may be submitted for initiatives in the following areas.

- The establishment and/or promotion of current partnerships for student mobility (i.e. exchange/visiting students, work/internship placements, etc.).
- Proposing and developing an international project where funds are offered by a source external to UFV (max. \$5,000 per application).

(3) Internationalization at UFV: Internationalization Grant proposals may be submitted for initiatives that involve “bringing internationalization to UFV” (max. \$4000 per application). Applicants are encouraged to consult with UFV International for all proposals in this category. Some examples are listed below.

- Curriculum workshop / presentation
- Intercultural workshop / presentation
- Event or activity at one of UFV’s locations

Eligibility and Requirements

Internationalization Grants are open to tenured, tenure-track, sessional, and limited-term appointment faculty, full-time staff, and administrators.

- The dean and department head must endorse the application prior to submission. For staff, the immediate supervisor and department head must sign.
- Preference is given to new initiatives in priority regions identified by UFV International and excludes annual, recurring projects.
- Preference is given to proposals that demonstrate the potential for significant impact on campus internationalization.

Schedule

Internationalization Grants are typically announced two times per year. There is one announcement in the winter-spring for projects that will take place in the summer or fall. There is another announcement in the fall for projects that are set to take place later in the fall or in the winter. However, timing may vary each year and a proposal submitted in the winter could be for a spring/summer activity.

Internationalization Grant Application Form

Application Checklist:

- Application Form
- Departmental Approval
- Budget Outline

Check one of the following:

- Grant Category Type 1
- Grant Category Type 2
- Grant Category Type 3

Applicant & Proposal Information	
Name/Project Lead(s)	
Department	
Office Location	
Phone	
Email	

Project Title	
Amount Requested	
Timeframe for use of funds	
Outside sources of funding applied to this project and current status	

1. Internationalization Grant: Supporting Documentation

Please have your dean/vice-president and department head/supervisor fill in the following form to be included in your final submission for the Internationalization Grant.

- | | | |
|--------------------------|---------------------------|--|
| Dean/
VP | Dep't Head/
Supervisor | <input type="checkbox"/> <input type="checkbox"/> This initiative aligns well with Faculty/departmental internationalization plans and is fully supported. |
| <input type="checkbox"/> | <input type="checkbox"/> | There is some alignment between this initiative and Faculty/departmental internationalization plans. It is conditionally supported. (See comments.) |

Dep't Head/Supervisor comments:

Dean/VP comments:

- This initiative does not align with the current Faculty/departmental internationalization plans and is not supported at this time.

Applicant: _____ Project Name: _____

Dep't Head/Supervisor: _____ Date: _____

Dean/VP: _____ Date: _____

2. Summary of project goals, objectives, other participants/stakeholders, timelines and proposed outcomes (max. 2 pages). Should align with the [UFV Strategic Directions](#), [UFV Education Plan](#), [Institutional Learning Outcomes](#), and [Strategic Enrolment Management Plan](#), and the UFV Internationalization Goals. Some aspects to consider:

- Is this initiative beneficial to more than one department/program?
- Is there a direct benefit to students?
- Does it help maintain or strengthen a current partnership?
- Will it result in a new partnership that aligns with UFV’s strategic goals and education plan?
- Is there an on-going benefit to UFV?
- Does it support UFV student / faculty research?

3. Budget Outline [Note: Larger projects may require a separate spreadsheet.]

Sample Budget Outline

Expense Category						Total
Airfare	Cost per ticket		for		ticket(s)	\$ -
			for		ticket(s)	\$ -
			for		ticket(s)	\$ -
			for		ticket(s)	\$ -
Hotel	Cost per night		for		night(s)	\$ -
	Cost per night		for		night(s)	\$ -
	Cost per night		for		night(s)	\$ -
Food	Cost per day		for		day(s)	\$ -
Ground Transportation	Cost per day		for		day(s)	\$ -
Program Expenses*						\$ -
Miscellaneous*	Amount					\$ -
*Please define program expenses and miscellaneous items.						Total amount requested
						\$ -

4. Grant Application Submission Address: internationalization@ufv.ca