

Background:

UFV International supports engagement between scholars, researchers, staff, and administrators from institutions outside of Canada and provides one-time limited funds to facilitate a short-term visit to UFV for such collaborative initiatives.

Application:

Applications for International Visitors (IV) can be accepted at any time. The proposed activities should align with UFV's Internationalization Goals. IV applications must be approved by a Dean or other senior administrator prior to submission to UFV International.

Responsibilities of UFV International:

UFV International can assist by issuing invitation letters (often needed for visas) and facilitating meetings regarding the development or expansion of partnerships or agreements. In addition, UFV International will administer and oversee the handling of the funds as per the guidelines set out by the UFV Finance office.

Responsibilities of the host UFV department:

An International Visitor (IV) is normally hosted by an academic department or academic unit such as the Library, Student Services or other service-function area, and/or the Associate VP of Research, Engagement & Graduate Studies office, if a significant research component exists.

"Hosted" means the IV is physically located in the department submitting the proposal and supported by a primary faculty member or other UFV employee who will serve as the IV's "host." It is expected that the host department will make arrangements for office space, internet access, library/computer lab access (as appropriate), local transportation, housing, and other logistical arrangements as necessary. An IV can be hosted for one week up to three months; however, longer visits may need to be financially supplemented by other means of funding.

Note:

IVs differ from Visiting Scholars. A Visiting Scholar is normally an honorary, non-remunerated short-term appointment made to an individual of distinction or special accomplishment who can enhance the university's profile through presentations to the university or in the community, and/or guest teaching.

If a department or unit wishes to invite a visiting scholar to teach at UFV, please contact Mark Pearson in Human Resources (mark.pearson@ufv.ca) and reference Visiting Scholar Policy 197.